

## The Cokethorpe Fund Donation Form

Please complete this form to make a regular or one-off gift to Cokethorpe School. If you would prefer to make a gift online, please visit cokethorpe.org/donate.

You	Details	
Title <sub>.</sub>	Forename	_ Surname
Addr	ess	
Post	code	
Emai		-
Gift /	Aid: Boost your donation by 25p for every £ Aid is reclaimed by the charity from the tax you pay address is needed to identify you as a UK taxpaye	y for the current tax year.
In or	der to Gift Aid your donation you must tick the bo	x below:
	I want to Gift Aid this donation and any donation Cokethorpe School.	ns I make in the future or have made in the past 4 years to
	a UK taxpayer* and understand that if I pay less Ind laimed on all my donations in that tax year it is my	come Tax and/or Capital Gains Tax than the amount of Gift responsibility to pay any difference.
Sports		oth April to 5th April) at least equal to the tax that all the charities or Community Amateur on every £1 you give). Please notify us if you no longer pay sufficient tax, want to cancel this an claim further tax relief in your Self Assessment tax return.
	se notify Cokethorpe School if you wish to cancel ter pay sufficient tax on your income and/or capital	this declaration, change your name or home address, or no gains.
Hov	you would like your gift to be used	
Iwou	uld like my gift to support (please select one option	n).
	he Area of Greatest Need: A gift to the Area of Grupport priority projects.	reatest Need will allow the School to use gifts flexibly to
(	Cokethorpe Bursaries	
E	Buildings and Estates	
(	Co-Curricular Activities	
		Please turn over to complete your gift
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## How We Use Your Data

We will use your data to manage our ongoing relationship and engagement with you, and to send you communications about news, events, and to report on the impact of your gift. We will never sell your data to a third-party

For full details on how we treat your information, including your rights, please see our Privacy Notice at www.cokethorpe.org/about-us/school-policies or you can request a hard copy from the Development Office.

You can opt-out of communications at any time by emailing society@cokethorpe.org or telephoning 01993 703921. If you remain dissatisfied, you may lodge a complaint with the Information Commissioner's Office at: https://ico.org.uk/concerns/

## **Your Gift**

Please complete either Section A, B, or C

A. ☐ I wish to set-up a Regular Gift to Cokethorpe School I want to donate: £15 £30 £50 My ow	n amount £	each month.		
Name of Account Holder/s  Bank/Building Society a/c no  Sort code	Service user number	274787		
Name and full postal address of your Bank or Building Society branch To the Manager: Bank/Building Society Name Address				
1.000	Postcode			
Instruction to your Bank or Building Society: Please pay Cokethorpe Educational Trust Ltd. Direct Debits from the account detailed in this instruction, subject to the safeguards assured by The Direct Debit Guarantee. I understand that this instruction may remain with Cokethorpe Educational Trust Ltd. and, if so, details will be passed electronically to my Bank/Building Society.				
Signature	Today's Date			
Banks and Building Societies may not accept Direct Debit instructions on some types of account.				
B. U I wish to make a one-off donation by cheque  I have enclosed a cheque, made payable to Cokethorpe School				
Amount: £				
Please post your cheque to The Development Office, Cokethorpe				
C. □ I wish to make a one-donation by Bank Transfer				
I wish to make a donation by bank transfer and will transfer funds to Cokethorpe School: Account Number 42918553 / Sort Code 60-24-60.				
Amount: £				
Please return this completed form to: <b>Development Office, Cokethor</b>	rpe School, Witney OX	(29 7PU		
Tel: 01993 703921 Email: society@cokethorpe.org Web:	www.cokethorpe.org.	uk		
Cokethorpe School. A company limited by guarantee. Registered in Englo Company No: 767293. Registered Charity No: 309650	and and Wales at the ab	ove address.		
Thank you for supporting Cokethorpe School.	• • • • • • • • • • •	• • • • • • • • • •		

## **Direct Debit Guarantee**

This Guarantee should be detached and retained by the payer



- · This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Cokethorpe Educational Trust Ltd. will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Cokethorpe Educational Trust Ltd. to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Cokethorpe School or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society If you receive a refund you are not entitled to, you must pay it back when Cokethorpe School asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required.
   Please also notify us.