

## Hockey Coach (Graduate/Experienced)

**Reporting to:** Assistant Director of Sport, Sarah Naylor

### Purpose

The Hockey Coach will enhance the hockey programme for both girls and boys, while contributing to the wider sports performance and development strategy. This role involves delivering high-quality coaching, supporting staff development, and fostering strong community partnerships to promote a culture of sporting excellence.

### Key Responsibilities

- Design, plan, and deliver engaging hockey coaching sessions tailored to pupils of varying ages and skill levels
- Uphold and promote professional standards in punctuality, discipline, kit, and sportsmanship among all participants
- Customise coaching approaches to meet individual development needs, ensuring each player progresses at an appropriate pace
- Collaborate with talented and high-performing athletes to create Individual Development Plans, maintaining clear communication with parents and house staff
- Deliver additional sports-related activities and events as required
- Support the promotion and visibility of the sports programme within the School community and beyond.

### Person Specification

- A strong background in hockey, ideally with playing and/or coaching experience at club, county, regional, or national levels
- Demonstrated leadership and coaching ability, with a passion for supporting athlete development
- Excellent communication skills and the ability to build rapport with pupils, staff, parents, and external partners

### Additional Requirements

- Commitment to safeguarding and promoting the welfare of children, adhering to all child protection policies
- Promote fundamental British values within all aspects of the role
- Comply with health and safety regulations and cooperate with all safety protocols
- Maintain confidentiality and exercise discretion in handling sensitive information.

**Hours:** Three afternoons per week, with the possibility of additional hours if the successful candidate possesses other skills needed by the School.

**Note:** We welcome applications from candidates at any stage in their career who meet the qualifications and demonstrate a passion for coaching and performance development.

### Appointment of Staff

#### To apply

Applications must be submitted on the official application form and sent to the HR Department, Cokethorpe School, Witney, Oxon OX29 7PU or by email to [recruitment@cokethorpe.org](mailto:recruitment@cokethorpe.org).

**Deadline for applications:** Midday on Friday 15 August 2025. Early applications are encouraged.

**Interviews:** Applications will be reviewed as they are received, and interviews may be scheduled on a rolling basis. We encourage early applications, as we reserve the right to appoint before the closing date.

**Appointment Date:** September 2025

Application forms can be sent to applicants by post on request or can be downloaded from the School website, [www.cokethorpe.org.uk](http://www.cokethorpe.org.uk). Please email [recruitment@cokethorpe.org](mailto:recruitment@cokethorpe.org) with your name and address and the position you are interested in or call Mrs Sophie Crossley, Head of Human Resources, on 01993 892359.



## Terms of Appointment

Shortlisted candidates will be interviewed and written documentation recorded. Any gaps in employment history will be fully investigated. Safer recruitment procedures are followed and members of the Senior Management Team are accredited by the Oxfordshire Safeguarding Children Partnership/NSPCC for recruitment. Child protection awareness is an integral part of the induction programme for new members of staff. Following acceptance of an offer of appointment, a formal contract of employment will be drawn up. The following notes provide guidance, without prejudice, on the likely main provisions of the agreement.

## Recruitment Checks

The School is committed to safeguarding and promoting the welfare of children. It is a condition of employment that the employee should not have been convicted of a criminal offence against children, nor have been dismissed from or resigned from a previous employer for misconduct of a similar nature. Having a criminal record is not necessarily a bar to employment; it will depend on the nature, circumstances and background of the offence. Our policy on the employment of ex-offenders is available on the vacancies section of the School's website.

All employees are expected to undergo child protection screening and appointments are subject to a satisfactory enhanced Disclosure and Barring Service check and other pre-employment screening. This includes receipt of at least two references satisfactory to the School, medical fitness, qualifications check where relevant for the post, the right to work in the UK, an identity check, online searches and an overseas police check if the applicant has worked abroad within ten years from the date of appointment.

